

**This form can be filled in on a computer; alternatively please print and tick (✓) where documents have been supplied.**

<b>Statutory Documents</b>	
<ul style="list-style-type: none"> <li>• A certified true copy of the “Acte de Société” or “Statuts de la Société” duly stamped with the notary’s seal.</li> </ul>	<input type="checkbox"/>
<ul style="list-style-type: none"> <li>• For “Sociétés” more than one year in existence, an undertaking duly signed by the gérant(s)/administrator(s) stating that:                             <ul style="list-style-type: none"> <li>• No changes have been brought to the “Statuts de Société”, including confirmation of no change concerning the “sociétaires”.</li> </ul> </li> <li><b>OR</b></li> <li>• Extract of files (dated less than 3 months) bearing the seal of the Registrar of Companies (manual or electronic).</li> </ul>	<input type="checkbox"/>
<ul style="list-style-type: none"> <li>• A certified true copy of the Notice of Registered Address bearing the seal of the Registrar of Companies.</li> </ul>	<input type="checkbox"/>
<ul style="list-style-type: none"> <li>• For foreign “sociétés”, original or certified true copy of the register of directors signed by either the company secretary or Registered Agent.</li> <li><b>OR</b></li> <li>• A confirmation of Directorship from Notary/Attorney (unless information already available in Extrait K-Bis or in extracts from Companies Registry) dated less than 6 months.</li> </ul>	<input type="checkbox"/>
<ul style="list-style-type: none"> <li>• For foreign “sociétés”, original or certified true copy of the register of Shareholders signed/certified by either the company secretary or Registered Agent or any director of the applicant.</li> <li><b>OR</b></li> <li>• A confirmation of Shareholding from Notary/Attorney (unless information already available in Extrait K-Bis or in extracts from Companies Registry) dated less than 6 months.</li> </ul>	<input type="checkbox"/>
<ul style="list-style-type: none"> <li>• A certified true copy of certificate of current standing from the relevant authorities (for foreign Sociétés) (not applicable where Extrait K-Bis or extract from Companies Registry dated less than 6 months is submitted).</li> </ul>	<input type="checkbox"/>
<ul style="list-style-type: none"> <li>• A certified true copy of Business Registration Card of the Société (as applicable).</li> </ul>	<input type="checkbox"/>
<ul style="list-style-type: none"> <li>• A duly dated and signed shareholding, clearly mentioning the percentage shareholding interest held. The structure should go back to the ultimate beneficial owner(s).</li> </ul> <p><i>The Structure Chart may be signed by either a “gérant(s)/administrator(s) or “associé(s)/sociétaire(s)” with more than 20% of beneficial interest or an accountant.</i></p>	<input type="checkbox"/>
<ul style="list-style-type: none"> <li>• A duly dated and signed business plan or certified true copy thereof, clearly detailing out the business activities of the Société and including the sources and application of funds and estimated volume of inflows and outflows.</li> <li><b>OR</b></li> <li>• A certified true copy of the latest financial summary or audited accounts/financial statements.</li> <li><b>OR</b></li> <li>• A letter duly signed by the gérant(s)/administrator(s) confirming that the “société” does not carry out any business activities and is not entitled to a Business Registration Card.</li> </ul>	<input type="checkbox"/>
<ul style="list-style-type: none"> <li>• A Declaration of Beneficial Ownership of entity duly signed by the gérant(s)/administrator(s) of the applicant.</li> </ul>	<input type="checkbox"/>
<ul style="list-style-type: none"> <li>• Form “F2064 – Self Certification Form for Entities” duly signed by the gérant(s)/administrator(s) of the applicant.</li> </ul>	<input type="checkbox"/>
<ul style="list-style-type: none"> <li>• A letter of reference from a reputable bank or other acceptable financial institution (dated less than 3 months) from the Applicant (if the Applicant has been incorporated for more than 6 months).</li> </ul>	<input type="checkbox"/>
<b>Shareholders</b>	
<ul style="list-style-type: none"> <li>• Identity documents for all ultimate individual “associé(s)/sociétaire(s)”, controlling more than 20% of the company.</li> </ul>	<input type="checkbox"/>
<b>‘Gérants’/Administrators</b>	
<ul style="list-style-type: none"> <li>• Identity documents of all the ‘gérants’/administrators of the company.</li> </ul>	<input type="checkbox"/>

### Authorised Signatories

- |  |                          |
|--|--------------------------|
| • Resolution (original or certified true copy), authorising the opening of accounts and giving the authority to the signatories (as well as listing the signatories' specimen signatures) for: |                          |
| • the operation of the accounts; and   | <input type="checkbox"/> |
| • the signing of documents.  | <input type="checkbox"/> |
| • Identity documents of all authorised signatories.  | <input type="checkbox"/> |

### Identity documents are:

- Original or certified true copy of a proof of identity in the form of a valid passport or identity card with clear photographic image, bearing the individual's specimen signature.
- Original or certified true copy of a proof of current permanent residential address dated less than 3 months.
- A letter of reference from a reputable bank or other acceptable financial institution (dated less than 3 months) or letter of authority, for non-resident/non-citizen beneficial owners.
- For significant shareholders and beneficial owners, a copy of curriculum vitae (CV), providing a clear indication of his/her profile (qualifications, work experience and timeframe related to same).

The Mauritius Commercial Bank Limited may request for further information and/or documents, deemed necessary, to complete its due diligence process from a risk based approach.