

This form can be filled in on a computer; alternatively please print and tick (✓) where documents have been supplied.

Statutory Documents

<ul style="list-style-type: none"> • A certified true copy of the extracts of the original trust instrument/deed (Declaration of trust or Deed of Settlement) or any other founding document evidencing: <ul style="list-style-type: none"> • the appointment of the trustee(s) and their powers • the classes and name(s) of the beneficiaries (if the beneficiaries are not named, information pertaining to how the classes of beneficiaries will be determined) • details of the settlor(s)/initiator(s) (Written confirmation by trustee of the identity of the settlor(s) or initiator(s) of the trust, in case the trust is created by declaration and these details are not specified elsewhere) • details and powers of the protector/enforcer (if any) • the nature/type and the purpose of the trust • the trust fund (funds/assets settled into the trust) • the proper law of the trust 	<input type="checkbox"/>
<ul style="list-style-type: none"> • A certified true copy of the Certificate of Registration of the trust (if applicable). 	<input type="checkbox"/>
<ul style="list-style-type: none"> • A certified true copy of Deed of Retirement and Appointment or documentary evidence pertaining to the appointment of the current trustees (if applicable). 	<input type="checkbox"/>
<ul style="list-style-type: none"> • A certified true copy of documentary evidence pertaining to the appointment of the current protector/enforcer (if applicable). 	<input type="checkbox"/>
<ul style="list-style-type: none"> • Certified true copies of the Deed(s) of variation (if applicable). 	<input type="checkbox"/>
<ul style="list-style-type: none"> • A written confirmation from the trustees that they are themselves aware of the true identity of the underlying principals, i.e., the settlor/named beneficiaries, and that there are no anonymous principals. 	<input type="checkbox"/>
<ul style="list-style-type: none"> • In the event that there are no named beneficiaries OR that the trust is a discretionary trust, a letter of undertaking from the trustee(s) that the name/s of beneficiaries and CDD documents will be furnished to the Bank at the time of distribution. 	<input type="checkbox"/>
<ul style="list-style-type: none"> • Letter of undertaking from the Trustee(s) to inform the Bank of any material change in the trust or in its operations. 	<input type="checkbox"/>
<ul style="list-style-type: none"> • A duly dated and signed shareholding structure (where appropriate), clearly mentioning the percentage shareholding interest held. The structure should go back to the ultimate beneficial owner(s). <p>The document may be signed by either the Management Company, the Registered Agent, the Trustee, the company secretary, an accountant or the beneficial owner.</p>	<input type="checkbox"/>
<ul style="list-style-type: none"> • For a newly established trust, a duly dated and signed business plan or certified true copy thereof clearly detailing out the business activities of the trust and including the sources and application of funds and estimated volume of inflows and outflows. OR • A recent financial statement (detailing out the income and assets of the trust) if the trust has been established for more than one year. OR • A duly dated and signed statement of income & expenditure. <p>The business plan/statement of income & expenditure may be signed by either the Management Company (qualified), the trustees (other than the qualified trustee) or an accountant.</p>	<input type="checkbox"/>
<ul style="list-style-type: none"> • A Declaration of Beneficial Ownership of entity duly signed by trustee/authorised signatories as per acts and deeds of the applicant. 	<input type="checkbox"/>
<ul style="list-style-type: none"> • Form "F2064 – Self Certification Form for Entities" duly signed by trustee/authorised signatories as per acts and deeds of the applicant. 	<input type="checkbox"/>
<ul style="list-style-type: none"> • A letter of reference from a reputable bank or other acceptable financial institution (dated less than 3 months) from the Applicant (if the Applicant has been incorporated for more than 6 months). 	<input type="checkbox"/>

Trustee

1. Corporate Trustee:

- A certified true copy of Certificate of Incorporation of the corporate trustee or equivalent document (e.g. Extrait K-Bis - for companies incorporated in France - or extract from Companies Registry - dated less than 6 months).
- A certified true copy of the trusteeship licence (if any).
- Resolution (original or certified true copy), appointing the persons authorised to sign on behalf of the Corporate Trustee, together with their specimen signatures.

Resolution may be in the form of:

- (i) A written resolution be signed by all directors; or
- (ii) An extract of minutes signed by Company Secretary or any director.

- A certified true copy of the register of directors signed by either the company secretary or Registered Agent.

OR

- A confirmation of Directorship from Notary/Attorney (unless information already available in Extrait K-Bis or in extracts from Companies Registry dated less than six months).

- A certified true copy of Proof of Good/Current Standing (if the Corporate Trustee has been in existence for more than one year).

- Identity documents of all the authorised signatories of the trustee of the trust.

2. Individual Trustee:

- A certified true copy of licence/authorization for individual to act as trustee (if applicable).

- Identity documents of all the individuals acting as trustees of the trust.

Protector/Enforcer

1. Corporate Protector/Enforcer:

- A certified true copy of Certificate of Incorporation or equivalent document (e.g. Extrait K-Bis - for companies incorporated in France - or extract from Companies Registry - dated less than 6 months).
- Resolution (original or certified true copy), appointing the persons authorised to sign on behalf of the Corporate Trustee, together with their specimen signatures.

Resolution may be in the form of:

- (i) A written resolution be signed by all directors; or
- (ii) An extract of minutes signed by Company Secretary or any director.

- A certified true copy of the register of directors signed by either the company secretary or Registered Agent.

OR

- A confirmation of Directorship from Notary/Attorney (unless information already available in Extrait K-Bis or in extracts from Companies Registry dated less than 6 months).

- Identity documents of all the authorised signatories of the Corporate Protector/Enforcer.

2. Individual Protector/Enforcer:

- Identity documents of all the individuals acting as Protector/Enforcer of the trust.

Settlor

1. Corporate Settlor/Initiator:	<input type="checkbox"/>
<ul style="list-style-type: none"> A certified true copy of Certificate of Incorporation of the corporate trustee or equivalent document (e.g. Extrait K-Bis - for companies incorporated in France - or extract from Companies Registry - dated less than 6 months). 	<input type="checkbox"/>
<ul style="list-style-type: none"> A certified true copy of the register of shareholders (or equivalent document) signed by either the company secretary or director or Registered Agent. <p>OR</p> <ul style="list-style-type: none"> A confirmation of shareholding from Notary/Attorney (unless information already available in Extrait K-Bis or in extracts from Companies Registry dated less than 6 months). 	<input type="checkbox"/>
<ul style="list-style-type: none"> Written confirmation from corporate settlor attesting whether it is acting as nominee settlor. 	<input type="checkbox"/>
<ul style="list-style-type: none"> Identity documents of all significant shareholders and beneficial owners holding more than 20% of interest. 	<input type="checkbox"/>
2. Individual Settlor:	<input type="checkbox"/>
<ul style="list-style-type: none"> Identity documents of the individual Settlor. 	<input type="checkbox"/>

Beneficiary

1. Corporate Beneficiary:	<input type="checkbox"/>
<ul style="list-style-type: none"> A certified true copy of Certificate of Incorporation or equivalent document (e.g. Extrait K-Bis - for companies incorporated in France - or extract from Companies Registry - dated less than 6 months). 	<input type="checkbox"/>
<ul style="list-style-type: none"> A certified true copy of the register of shareholders (or equivalent document) signed by either the company secretary or director or Registered Agent. <p>OR</p> <ul style="list-style-type: none"> A confirmation of shareholding from Notary/Attorney (unless information already available in Extrait K-Bis or in extracts from Companies Registry dated less than 6 months). 	<input type="checkbox"/>
<ul style="list-style-type: none"> Written confirmation from corporate beneficiary attesting whether it is acting as nominee. 	<input type="checkbox"/>
<ul style="list-style-type: none"> Identity documents of all significant shareholders and beneficial owners holding more than 20% of interest. 	<input type="checkbox"/>
2. Individual Beneficiary:	<input type="checkbox"/>
<ul style="list-style-type: none"> Identity documents of the individual Beneficiary. 	<input type="checkbox"/>

Authorised Signatories

<ul style="list-style-type: none"> Resolution (original or certified true copy), authorising the opening of accounts and giving the authority to the signatories (as well as listing the signatories' specimen signatures) for: 	<input type="checkbox"/>
<ul style="list-style-type: none"> the operation of the accounts; and 	<input type="checkbox"/>
<ul style="list-style-type: none"> the signing of documents. 	<input type="checkbox"/>
<ul style="list-style-type: none"> Identity documents of all authorised signatories. 	<input type="checkbox"/>

Identity documents are:

- Original or certified true copy of a proof of identity in the form of a valid passport or identity card with clear photographic image, bearing the individual's specimen signature.
- Original or certified true copy of a proof of current permanent residential address dated less than 3 months.
- A letter of reference from a reputable bank or other acceptable financial institution (dated less than 3 months) or letter of authority, for non-resident/non-citizen beneficial owners.
- For significant shareholders and beneficial owners, a copy of curriculum vitae (CV), providing a clear indication of his/her profile (qualifications, work experience and timeframe related to same).

The Mauritius Commercial Bank Limited may request for further information and/or documents, deemed necessary, to complete its due diligence process from a risk based approach.