

## KYC CHECKLIST Syndicat de Co-Propriété

## Please complete fields below in CAPITAL letters using black ink and tick ( $\checkmark$ ) where appropriate.

	Document	
1.	A certified copy of the "Règlement de co-propriété" duly registered and transcribed bearing the seal of the notary.	
2.	Minutes/Extract of Minutes of Proceedings of the General Assembly, signed in accordance with the Règlement de co-propriété:  showing appointment of Syndic unless same is mentioned in Règlement de co-propriété;  authorising the opening of account; and  appointing signatories for the operation of the account(s) and the signing of documents (as well as listing the signatories' specimen signatures).	
3.	<ul> <li>CDD documents for the "syndic" and signatories:</li> <li>Original or certified true copy of a proof of identity in the form of a valid passport or identity card with clear photographic image, bearing the individual's specimen signature (Valid Driving Licence accepted for Mauritians Non-Residents (foreign driving licence) and foreigners).</li> <li>Original or certified true copy of a proof of current permanent residential address dated less than 3 months.</li> </ul>	

The Mauritius Commercial Bank Limited may request for further information and/or documents, deemed necessary, to complete its due diligence process from a risk based approach.