

	Documents	Mandatory (M)/ Non-Blocking (NB)
1.	A certified true copy of the certificate of incorporation or equivalent document (e.g. Extrait K-Bis - for companies incorporated in France - or extract from Companies Registry – dated not more than 6 months).	M
2.	A certified true copy of Certificate of Current Standing where company is in existence for more than 1 year (not applicable where Extrait K-Bis or extract from Companies Registry submitted).	NB
3.	A. A certified true copy of the register of directors signed by the duly licensed referrer or introducer acting as Director/ Company Secretary/ Asset Manager or Fund Administrator of the entity as the case may apply. OR B. A confirmation of Directorship from Notary/Attorney (unless information already available from an open source such as Extrait K-Bis or in extracts from Companies Registry).	M
4.	A. A certified true copy of the register of shareholders (or equivalent document) signed by the duly licensed referrer or introducer acting as Director/ Company Secretary/ Asset Manager or Fund Administrator of the entity as the case may apply. OR B. A confirmation of shareholding from Notary/Attorney (unless information already available from an open source such as Extrait K-Bis or in extracts from Companies Registry) or a Certificate of Incumbency signed by the Company Secretary of the company.	M
5.	Resolution (original or certified true copy), authorising the opening of accounts and giving the authority to the signatories (as well as listing the signatories' specimen signatures) for: <ul style="list-style-type: none"> the operation of the accounts; and the signing of documents. Resolution may be in the form of: (a) A written resolution signed by all directors; or (b) An extract of minutes signed by the Company Secretary or any director.	M
6.	A duly dated and signed business plan or equivalent document (not limited to the latest financial summary or audited accounts/financial statements) in original or certified true copy thereof enlisting the requisites for onboarding, clearly detailing out the business activities of the Company and including the sources and application of funds and estimated volume of inflows and outflows. The business plan may be signed by either the duly licensed referrer or introducer acting as Director/ Company Secretary/ Asset Manager/ Fund Administrator of the entity or a qualified Accountant as per Acts and Deeds. Where the company is less than 18 months in existence, Bank Statement of accounts for the last six months would also be required.	M
7.	A letter of reference from a reputable bank or other acceptable financial institution (dated not more than 3 months) from the Applicant (if the Applicant has been incorporated for more than 6 months) or a bank statement from a reputable bank or acceptable financial institution (for the past 6 months).	NB
8.	CDD documents on all directors, significant shareholders and beneficial owners, as follows: <ul style="list-style-type: none"> Original or certified true copy of a proof of identity in the form of a valid passport or identity card with clear photographic image, bearing the individual's specimen signature (a valid foreign Driving Licence, where applicable, may be accepted for Mauritian Non-Residents and foreigners). Original or certified true copy of a proof of current permanent residential address dated not more than 3 months. 	M
	<ul style="list-style-type: none"> A letter of reference from a reputable bank or other acceptable financial institution (dated not more than 3 months) or letter of authority, for non-resident/non-citizen beneficial owners or a bank statement from a reputable bank or acceptable financial institution (for the past 6 months) For significant shareholders and beneficial owners, a copy of curriculum vitae (CV), providing a clear indication of his/her profile (qualifications, work experience and timeframe related to same) for the last 10 years (as may be applicable). 	NB

	CDD documents on all authorized signatories as follows:	
	<ul style="list-style-type: none"> Original or certified true copy of a proof of identity in the form of a valid passport or identity card with clear photographic image, bearing the individual's specimen signature (a valid foreign Driving Licence, where applicable, may be accepted for Mauritian Non-Residents and foreigners). Original or certified true copy of a proof of current permanent residential address dated not more than 3 months. 	M
9.	Form F1760/ F1760B "Declaration of Beneficial Owner" of the entity, duly signed by the duly licensed referrer or introducer acting as Director/ Company Secretary/ Asset Manager or Fund Administrator of the entity as per acts and deeds of the applicant.	M
10.	A certified true copy of Business Registration Document/valid trade licence/operating licence of the company issued by the relevant authority in its jurisdiction (as may be applicable).	NB
11.	A certified true copy of the Applicant's regulated status (as applicable) or evidence of same from applicant or other sources.	NB
12.	<p>A. A certified true copy of Company's Memorandum & Articles of Association or Constitution.</p> <p>OR</p> <p>B. A written confirmation signed by the duly licensed referrer or introducer acting as Director/ Company Secretary/ Asset Manager or Fund Administrator of the entity, attesting the non-adoption of a Constitution/ Memorandum & Articles of Association (where appropriate).</p>	NB
13.	<p>A duly dated and signed shareholding structure (where appropriate), clearly mentioning the percentage shareholding interest held. The structure should go back to the ultimate beneficial owner(s).</p> <p>The document may be signed by either the signed by the duly licensed referrer or introducer acting as Director/ Company Secretary/ Asset Manager/ Fund Administrator of the entity or a qualified Accountant.</p>	NB
14.	Form "F2064 - Tax Compliance- International Exchange Information Agreement Entity Self-Certification".	M

Note: The Mauritius Commercial Bank Limited may request for further information and/or documents, deemed necessary, to complete its due diligence process from a risk-based approach.