

Change in Trust including Trust Activity		
1.	A duly dated and signed shareholding structure (where appropriate), clearly mentioning the percentage shareholding interest held. The structure should go back to the ultimate beneficial owner(s). The document may be signed by the trustee.	<input type="checkbox"/>
2.	Documentary evidence of amendment(s) made at the level of the trust, trustee and/or in the trust deed (including not limited to trust activity).	<input type="checkbox"/>
3.	A written confirmation from the trustees that they are themselves aware of the true identity of the underlying principals, i.e., the settlor/named beneficiaries, and that there are no anonymous principals, unless already provided.	<input type="checkbox"/>
4.	Undertaking from the Trustee(s) to inform the Bank of any material change in the trust or in its operations unless already provided.	<input type="checkbox"/>
5.	Letter of undertaking from the trustee(s) that the name/s of beneficiaries and customer due diligence documents will be furnished to the Bank at the time of distribution unless already provided.	<input type="checkbox"/>
6.	A written confirmation from trustee advising whether distribution has been made to the beneficiaries of the trust with relevant documents such as resolutions or particulars OR Letter of undertaking from the trustee(s) that the name/s of beneficiaries and CDD documents will be furnished to the Bank at the time of distribution if distribution is not yet made. In the affirmative of distribution made to beneficiaries of the trust please refer to table *CDD documents.	<input type="checkbox"/>
7.	A duly dated and signed business plan/ statement of income and expenditure. The business plan/ statement of income & expenditure may be signed by either the Management Company (qualified trustee), the trustees (other than the qualified trustee) or an accountant.	<input type="checkbox"/>
8.	A Declaration of Beneficial Ownership of entity duly signed by trustee of the applicant.	<input type="checkbox"/>
9.	Form "F2064 - Self Certification Form for Entities".	<input type="checkbox"/>

Change in the Principal of the Trust

1.	<p>For individuals (Beneficiaries/ Protector/ Enforcer/ Settlor/ Initiator Trustee):</p> <p>Passport/ID copies, proof of residential address dated not more than 3 months and a bank reference letter dated not more than 3 months/letter of authority.</p>	<input type="checkbox"/>
2.	<p>For non-individuals:</p> <p>Corporate Beneficiary</p> <p>(a) Certificate of Incorporation.</p> <p>(b) A certified true copy of the register of shareholders signed by either the company secretary or director or Registered Agent. CDD documents on all significant shareholders holding 20% or more (please refer to table * CDD documents).</p> <p>Regulated Corporate Trustee – in equivalent jurisdictions</p> <p>A certified true copy of Certificate of Incorporation of the corporate trustee. A certified true copy of the trusteeship licence or as per evidence obtained on the official website of the Regulatory/Licensing Authority (if any) Resolution (original or certified true copy), appointing the persons authorised to sign on behalf of the Corporate Trustee, together with their specimen signatures.</p> <p>Corporate Protector/ Enforcer</p> <p>A certified true copy of Certificate of Incorporation or an electronic certificate of incorporation (e-Certificate). A certified true copy of the register of directors signed by either the company secretary or Registered Agent. Resolution (original or certified true copy), appointing the persons authorised to sign on behalf of the Corporate Protector/Enforcer, together with their specimen signatures.</p>	<input type="checkbox"/>

Change in identification details or residential addresses for any of the existing Principals (Trustee, Beneficiary, Settlor/Initiator, Protector/Enforcer)

1.	<p>For individuals:</p> <p>Updated passport/ ID copies and/or updated proof of residential address dated not more than 3 months.</p>	<input type="checkbox"/>
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***CDD documents
Significant shareholder(s) holding 20% or more, Beneficiary, Settlor/Initiator, Protector/Enforcer**

All individual significant shareholder(s) holding 20% or more, Beneficiary, Protector/ Enforcer:

•	Original or certified true copy of proof of identity in the form of a valid passport identity card with clear photographic image, bearing the individual's specimen signature.	<input type="checkbox"/>
•	Original or certified true copy of proof of current permanent residential address dated less than 3 months.	<input type="checkbox"/>
•	A letter of reference from a reputable bank (dated less than 3 months) or letter of authority, for non-resident individual(s).	<input type="checkbox"/>
Individual Settlor/Initiator:		
•	Original or certified true copy of proof of identity in the form of a valid passport identity card with clear photographic image, bearing the individual's specimen signature.	<input type="checkbox"/>
•	Original or certified true copy of proof of current permanent residential address dated less than 3 months.	<input type="checkbox"/>
•	A letter of reference from a reputable bank (dated less than 3 months) or letter of authority, for non-resident individual(s).	<input type="checkbox"/>
•	A copy of curriculum vitae (CV) of the settlor clearly mentioning the qualifications & work experience and the timeframe relating to same and providing clear indication of the individual's source of funds / wealth (for non-resident/non-citizen).	<input type="checkbox"/>

Change in the registered and/or mailing addresses of the Trust (applicant)

1.	Board Resolution or a letter signed by the Trustee(s) notifying the bank of the change in registered and/or mailing address.	<input type="checkbox"/>
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