

Change in the Representatives		
1.	Letter from Embassy signed by Ambassador/Consul mentioning: (a) The representatives of the Embassy/Consulate vis a vis the bank (b) The operation of account (c) The authorised signatories and number of signatures required on cheques and documents.  *(please refer to table *CDD documents).	<input type="checkbox"/>
2.	A certified true copy of letter of appointment of Ambassador/Consul from the relevant authority.	<input type="checkbox"/>
3.	A duly dated and signed statement of inflows and outflows for 3 years signed by the representatives of the Embassy/Consulate.	<input type="checkbox"/>
Change in identification details or residential addresses for any of the existing Representative(s)		
1.	For individuals representatives: Certified true copy of updated passport/ID copies and/or certified true copy of updated proof of residential address dated not more than 3 months.	<input type="checkbox"/>
*CDD documents		
For individuals authorised signatories (unknown to the bank):		
	• Original or certified true copy of proof of identity in the form of a valid passport identity card with clear photographic image, bearing the individual's specimen signature.	<input type="checkbox"/>
	• Original or certified true copy of proof of current permanent residential address dated less than 3 months.	<input type="checkbox"/>
	• Original or certified true copy of the specimen signature.	<input type="checkbox"/>