

**Change in Activity**

1.	A duly dated and signed letter by the official representatives clearly detailing out the business activities of the entity and including the sources and application of funds and estimated volume of inflows and outflows.	<input type="checkbox"/>
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**Change in Signatories (unknown to the bank)**

Letter signed by official representatives mentioning:		
1.	(a) The authorised signatories and number of signatures required on cheques and acts, deeds and documents. (b) The operation of account.	<input type="checkbox"/>
2.	For new signatory (unknown to the bank): *(please refer to table *CDD documents).	<input type="checkbox"/>

**Change in residential addresses or proof of identity (i.e. passport expired) for any of the existing Authorised Signatory(ies)**

1.	Certified true copy of updated passport/ID copies and/or Certified true copy of updated proof of residential address dated not more than 3 months.	<input type="checkbox"/>
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**Change in the registered and/or mailing addresses of the Organisation (applicant)**

1.	A letter signed by the representatives notifying the bank of the change in registered address and/or mailing address.	<input type="checkbox"/>
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**\*CDD documents**

Individual Signatory:		
	• Original or certified true copy of proof of identity in the form of a valid passport/ identity card with clear photographic image bearing the individual's specimen signature.	<input type="checkbox"/>
	• Original or certified true copy of proof of current permanent residential address dated less than 3 months.	<input type="checkbox"/>
	• Original or certified true copy of the specimen signature.	<input type="checkbox"/>