

This form can be filled in on a computer; alternatively please print and complete fields in CAPITAL letters using black ink and tick (✓) where appropriate.

Dear Sir/Madam,

Thank you for your interest in The Mauritius Commercial Bank Ltd (MCB) Internet Banking (IB) service.

In this respect, please find below the guidelines for the IB application form.

Documents to be submitted to MCB

- “Registration form” (including this first page checklist) completed as per guidelines below.
- Certified copy of National Identity Card or Passport of users who are not MCB customers.

Checklist for Registration Form

Item	Guidelines	Check done by the company	Comments (FOR BANK USE)
Legal Entity Name	Legal Entity Name to be inserted as per Certificate of Incorporation or any equivalent document.	<input type="checkbox"/>	
Legal Entity’s Address	Legal Entity registered address to be inserted as per Bank’s records. Any change in the registered address to be supported by relevant documentation.	<input type="checkbox"/>	
Signatory IB User	To clearly specify the authorised signatory(ies), as mentioned in the clause on page 4, if company has chosen the Payment options.	<input type="checkbox"/>	
Authorised signatories for IB Registration Form	The form should be signed by signatories authorised to bind the company as per resolution provided or by all Directors. The full name as per National ID/Passport should be inscribed on the last page.	<input type="checkbox"/>	
IB Fees	Existing client: Please specify the account number of the company to be debited. OR New client: Please specify the currency of the new account to be debited.	<input type="checkbox"/>	

Important notes:

- If you are registering for viewing and downloading of statement(s) and advice(s) only , please complete sections 1, 5, 6 and 9.
- IB Credentials will normally reach users based in Mauritius within 15 working days (if dispatched by post) provided that the checklist above is followed closely.
- If the customer records are not updated, the Bank may request any additional documents.
- Signatory IB Users will authorise transactions using a Soft Token. The bank will provide you instruction for downloading and activating the Soft Token.

For any additional information, please contact your Account Executive or call MCB on **+230 202 6060** (lines are open 24/7) or send us an email on **contact@mcb.mu**

Assuring you of our best endeavours at all times.

The Mauritius Commercial Bank (MCB) Ltd.

1. Applicant Details

Legal Entity Name:

Incorporation/Registration Number:

Contact Details

Registered Address:

Address:

Street & city

Postal Code:

Country:

Mailing Address:

Address:

Street & city

Postal Code:

Country:

Contact Person Details

Title: Mr Mrs Miss

First Name:

Last Name:

Maiden Name:

Phone Number:

Fax Number:

Email:

Maximum of 40 characters

The Contact Person's Email address is Compulsory and must be provided to enable dispatch of IB-related emails pertaining to this registration.

3. Users Profile Definition

Definition of the users of MCB IB Service.

IB Company Administrator (IBCA):

The Authorised User(s) empowered by the Customer and accepted by the Bank to act as the sole authority to create the following in-house functional access to MCB IB modules.

- Unblock User
- Deactivate User
- Activate User
- Request for addition of User
- Delete User
- Modify User

The IB Company Administrator (IBCA) must be recorded as a signatory on the account(s) in the Bank's records or as appointed through relevant resolution.

Signatory IB User (SIU):

The Authorised User(s) empowered by the company and accepted by the MCB to:

- (i) view, on MCB IB, the Customer's account(s) specified by the Customer
- (ii) initiate, authorise and sign, within the powers delegated to him, instruction(s) and request(s) transmitted through MCB IB.
- (iii) access or use MCB IB in respect of the above (except initiation), via the Web App devised by MCB.

All Authorised Signatories, previously designated by the Customer and such other persons as are from time to time mandated by the Customer, to operate its accounts shall, unless otherwise expressly stipulated by the Customer by way of a board resolution, be 'ipso facto' entitled to access and operate the Customer's accounts through MCB IB as an Authorised IB User.

Non-Signatory (Basic) IB User:

An Authorised User empowered by the Customer and accepted by The MCB to:

- (i) view, on MCB IB, the Customer's account(s) specified by the Customer
- (ii) initiate instruction(s) and request(s) transmitted through MCB IB

4. Options Selection

Please select the MCB Internet Banking options pertaining to your needs:

Option 1

View Only Option

Option 2

All Options

Please refer to Annexure 1 to view the modules relative to each option

5. List of Authorised Users

(All Users who will have access to IB will have to be defined in this section)

I/We* give hereunder the name(s) of the Authorised Users together with their relevant profile and access on IB:

User Number	User Details <small>**User Name Format: Title, First Name and Last Name ***User ID: If an existing Corporate IB User ****National ID/Passport Number: Not applicable for existing Corporate IB User *****Email: Maximum 40 characters. Mandatory field</small>	User Profile				User Access				
		IBCA ¹	SIU ^{1,3}	BASIC ¹		MCB Accounts <small>As defined in section 2</small>	Factoring Accounts	Statement and Advices <small>If selected, please complete Section 6</small>	Bulk Payment <small>If selected, please complete Section 7</small>	Customer Number <small>(BANK USE ONLY)</small>
				View	View + Initiate ³					
1.	**User Name: <input type="text"/> ***User ID: <input type="text"/> ****National ID/Passport: <input type="text"/> *****Email ² : <input type="text"/> Country Code: + <input type="text"/> Mobile Number ⁴ : <input type="text"/> Mobile Network Operator: <input type="text"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="text"/>
2.	**User Name: <input type="text"/> ***User ID: <input type="text"/> ****National ID/Passport: <input type="text"/> *****Email ² : <input type="text"/> Country Code: + <input type="text"/> Mobile Number ⁴ : <input type="text"/> Mobile Network Operator: <input type="text"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="text"/>

¹ Please provide us with a certified true copy of passport/identity card with clear photographic image of the above user(s) if he/they is/are not MCB Customer(s).

² User's email address is compulsory and shall be for receiving: (i) User ID; (ii) User Guide for Soft Token for IB Signatory Users only; (iii) Notifications relating to Statements and Advices; (iv) Notifications relating to IB transactions for IB Basic Users only.

³ Applicable if company opts for all options in clause 4.

⁴ The mobile number provided in this form shall be for receiving via SMS: (i) Login Password; (ii) One-Time Password for activation of Soft Token for IB Signatory Users only; (iii) Notifications relating to IB transactions for IB Signatory Users only.

General Note: For Corporate IB purposes, the email address and mobile number provided by the user may be different from his/her personal email address and mobile number and will not impact on his/her individual customer records with the Bank.

User Number	User Details **User Name Format: Title, First Name and Last Name ***User ID: If an existing Corporate IB User ****National ID/Passport Number: Not applicable for existing Corporate IB User *****Email: Maximum 40 characters. Mandatory field	User Profile				User Access				
		IBCA ¹	SIU ^{1,3}	BASIC ¹		MCB Accounts As defined in section 2	Factoring Accounts	Statement and Advices If selected, please complete Section 6	Bulk Payment If selected, please complete Section 7	Customer Number (BANK USE ONLY)
				View	View + Initiate ³					
3.	**User Name: <input type="text"/> ***User ID: <input type="text"/> ****National ID/Passport: <input type="text"/> *****Email ² : <input type="text"/> Country Code: + <input type="text"/> Mobile Number ⁴ : <input type="text"/> Mobile Network Operator: <input type="text"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="text"/>
4.	**User Name: <input type="text"/> ***User ID: <input type="text"/> ****National ID/Passport: <input type="text"/> *****Email ² : <input type="text"/> Country Code: + <input type="text"/> Mobile Number ⁴ : <input type="text"/> Mobile Network Operator: <input type="text"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="text"/>
5.	**User Name: <input type="text"/> ***User ID: <input type="text"/> ****National ID/Passport: <input type="text"/> *****Email ² : <input type="text"/> Country Code: + <input type="text"/> Mobile Number ⁴ : <input type="text"/> Mobile Network Operator: <input type="text"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="text"/>

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		IBCA ¹	SIU ^{1,3}	BASIC ¹		MCB Accounts As defined in section 2	Factoring Accounts	Statement and Advices If selected, please complete Section 6	Bulk Payment If selected, please complete Section 7	Customer Number (BANK USE ONLY)
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6.	**User Name: <input type="text"/> ***User ID: <input type="text"/> ****National ID/Passport: <input type="text"/> *****Email ² : <input type="text"/> Country Code: + <input type="text"/> Mobile Number ⁴ : <input type="text"/> Mobile Network Operator: <input type="text"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="text"/>
7.	**User Name: <input type="text"/> ***User ID: <input type="text"/> ****National ID/Passport: <input type="text"/> *****Email ² : <input type="text"/> Country Code: + <input type="text"/> Mobile Number ⁴ : <input type="text"/> Mobile Network Operator: <input type="text"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="text"/>
8.	**User Name: <input type="text"/> ***User ID: <input type="text"/> ****National ID/Passport: <input type="text"/> *****Email ² : <input type="text"/> Country Code: + <input type="text"/> Mobile Number ⁴ : <input type="text"/> Mobile Network Operator: <input type="text"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="text"/>

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9.	**User Name: <input type="text"/> ***User ID: <input type="text"/> ****National ID/Passport: <input type="text"/> *****Email ² : <input type="text"/> Country Code: + <input type="text"/> Mobile Number ⁴ : <input type="text"/> Mobile Network Operator: <input type="text"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="text"/>
10.	**User Name: <input type="text"/> ***User ID: <input type="text"/> ****National ID/Passport: <input type="text"/> *****Email ² : <input type="text"/> Country Code: + <input type="text"/> Mobile Number ⁴ : <input type="text"/> Mobile Network Operator: <input type="text"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="text"/>
11.	**User Name: <input type="text"/> ***User ID: <input type="text"/> ****National ID/Passport: <input type="text"/> *****Email ² : <input type="text"/> Country Code: + <input type="text"/> Mobile Number ⁴ : <input type="text"/> Mobile Network Operator: <input type="text"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="text"/>

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User Number	User Details **User Name Format: Title, First Name and Last Name ***User ID: If an existing Corporate IB User ****National ID/Passport Number: Not applicable for existing Corporate IB User *****Email: Maximum 40 characters. Mandatory field	User Profile				User Access				
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12.	**User Name: <input type="text"/> ***User ID: <input type="text"/> ****National ID/Passport: <input type="text"/> *****Email ² : <input type="text"/> Country Code: + <input type="text"/> Mobile Number ⁴ : <input type="text"/> Mobile Network Operator: <input type="text"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="text"/>

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IB Company Administrator

If there is more than one IB Company Administrator, please confirm mode of operation:

Single Dual

6. Statement and Advices Access Details

Document Type	User Number(s) <small>Please specify the User Number(s) from Section 5</small>				
Accounts statement	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
Accounts advices	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
Credit Card account statement	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
Loans account statements and credit facilities advices	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
Merchant statements	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
Trade Finance advices	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>

Note: All statements and advices relative to all existing and future accounts will be available to the above user(s) on IB

For Credit Card statement, should the company wish for the card nominees to view and download their credit card statements on IB, please provide the following information:

The Nominee should be listed under section 5

User Number(s) <small>Please specify the User Number(s) from Section 5</small>	<input type="text"/>				
Customer Number (BANK USE ONLY)	<input type="text"/>				

7. Bulk Payment Access Details

	User Number(s) Please specify the User Number from Section 5	Option 1 All Accounts As defined in section 2	Option 2 Specific Account Number(s) from list of account(s) defined in section 2
1.	<input type="text"/>	<input type="checkbox"/>	<input type="text" value="0 0 0"/> <input type="text"/> <input type="text" value="0 0 0"/> <input type="text"/> <input type="text" value="0 0 0"/> <input type="text"/>
2.	<input type="text"/>	<input type="checkbox"/>	<input type="text" value="0 0 0"/> <input type="text"/> <input type="text" value="0 0 0"/> <input type="text"/> <input type="text" value="0 0 0"/> <input type="text"/>
3.	<input type="text"/>	<input type="checkbox"/>	<input type="text" value="0 0 0"/> <input type="text"/> <input type="text" value="0 0 0"/> <input type="text"/> <input type="text" value="0 0 0"/> <input type="text"/>
4.	<input type="text"/>	<input type="checkbox"/>	<input type="text" value="0 0 0"/> <input type="text"/> <input type="text" value="0 0 0"/> <input type="text"/> <input type="text" value="0 0 0"/> <input type="text"/>
5.	<input type="text"/>	<input type="checkbox"/>	<input type="text" value="0 0 0"/> <input type="text"/> <input type="text" value="0 0 0"/> <input type="text"/> <input type="text" value="0 0 0"/> <input type="text"/>
6.	<input type="text"/>	<input type="checkbox"/>	<input type="text" value="0 0 0"/> <input type="text"/> <input type="text" value="0 0 0"/> <input type="text"/> <input type="text" value="0 0 0"/> <input type="text"/>
7.	<input type="text"/>	<input type="checkbox"/>	<input type="text" value="0 0 0"/> <input type="text"/> <input type="text" value="0 0 0"/> <input type="text"/> <input type="text" value="0 0 0"/> <input type="text"/>

Note that the above users will automatically have access to Bulk Payment Supplementary List (i.e list of successful and failed transactions) pertaining to the relevant account(s) as defined above.

8. IB Service Fee

I/We* authorise you to debit my/our* current account number
relative to the use of IB. in currency with fees

Without prejudice to clauses contained herein, the MCB may, in its sole and absolute discretion, at any time and after having given at least 30 (thirty) days written or electronic notice, vary any such fees due under the application. Any such variation shall come into effect on the date specified in the notice unless the Customer, 13 (thirteen) days before such date, provides the MCB with a written or electronic notice terminating this service on such date specified by it.

Please refer to the fees and charges for Corporate on our MCB Website www.mcb.mu

Initials: _____

9. Signature

I/We* hereby declare that I/we* am/are perfectly aware of the risks inherent to the emailing of the User ID and Welcome letters to impersonated email address(es) and/or wrong recipients and thereby becoming known to third parties, and I/we* agree to bear the consequences thereof.

I/We* acknowledge that The Mauritius Commercial Bank Ltd. has recommended that I/we* seek independent legal and/or professional advice before signing this document and that I/we* have:

- declined the MCB's recommendations
- accepted the recommendations and sought independent advice to this effect.

By signing below, I/we* formally confirm having read and fully understood the **Terms and Conditions** of the MCB IB service (copy of which has been handed to me/us*). We therefore irrevocably and unreservedly agree to be bound by the aforesaid terms and conditions. As signatory(ies), I/we* acknowledge that I/we* have read and understood all the provisions of the Terms and Conditions Governing Data Protection and Processing, accessible on MCB website.

Authorised Signatories as per Acts and deeds

Signature:

Name:

As per National ID or Passport

Signature:

If more than two signatures needed

Name:

As per National ID or Passport

Date:

 / / (dd/mm/yyyy)

Signature:

If more than one signature needed

Name:

As per National ID or Passport

Signature:

If more than three signatures needed

Name:

As per National ID or Passport

Company's Seal:
If applicable

* Strike out and initial as appropriate

FOR BANK USE ONLY

Customer Number:

Checked By:

Signature:

Signature Code:

BU:

Date:

 / / (dd/mm/yyyy)

BU:

Signature
Confirmed By:

Signature:

Signature Code:

ANNEXURE 1

Contents of the MCB Internet Banking Modules

All Options	View Options
<p>Homepage</p> <p>Accounts & Products</p> <ul style="list-style-type: none"> • Current & Savings <ul style="list-style-type: none"> – Details & Transactions – Overdraft Facilities – Download statements • Credit Cards <ul style="list-style-type: none"> – Details & Transactions • Loans <ul style="list-style-type: none"> – Details & Transactions • Fixed Deposits <ul style="list-style-type: none"> – Details • Trade Finance <ul style="list-style-type: none"> – Export Items – Import Items – LC Application – Amend Existing LC – Bank Guarantees • Factoring <ul style="list-style-type: none"> – Summary – Details – Debtors Status • Consolidated Account Summary <p>Transfers & Payments</p> <ul style="list-style-type: none"> • Transfers <ul style="list-style-type: none"> – Between Own Accounts – To Another MCB Account – To Another local Bank – Foreign Currency Transfer – To Credit Card – To Prepaid Card – Outward Swift Transfer Advice • Standing Orders <ul style="list-style-type: none"> – Create a Standing Order – Amend & Cancel Standing Orders • Create & View Recipients • Repeat a previous transfer • Manage Pending Transfers • Dashboard <p>Services</p> <ul style="list-style-type: none"> • Bulk File Upload <ul style="list-style-type: none"> – File Upload – View Details • Cheques <ul style="list-style-type: none"> – Order a cheque book – Stop a cheque • View & Download Statement & Advices <p>Help & Contact Us</p> <ul style="list-style-type: none"> • Inbox • Contact Us 	<p>Homepage</p> <p>Accounts & Products</p> <ul style="list-style-type: none"> • Current & Savings <ul style="list-style-type: none"> – Details & Transactions – Overdraft Facilities – Download statements • Credit Cards <ul style="list-style-type: none"> – Details & Transactions • Loans <ul style="list-style-type: none"> – Details & Transactions • Fixed Deposits <ul style="list-style-type: none"> – Details • Trade Finance <ul style="list-style-type: none"> – Export Items – Import Items – Bank Guarantees • Factoring <ul style="list-style-type: none"> – Summary – Details – Debtors Status • Consolidated Account Summary <p>Services</p> <ul style="list-style-type: none"> • View & Download Statement & Advices <p>Help & Contact Us</p> <ul style="list-style-type: none"> • Inbox • Contact Us